



Chicago Public Schools
Capital Improvement Program

BULLETIN

Contractor: ABC Construction Company 123 Anywhere Street Anyplace, IL 60000	Bulletin No: Project: CPS Tracking No: Architect:	3 New Streetside School xxxx-001 First in Design Inc.
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Description of Change:

- 1 Add new window guards to 1st and 2nd Floor Windows.
- 2 New starter switches for pumps.
- 3 Support Steel needs to be modified to accommodate chillers.
- 4 Provide additional landscape as indicated.

Description and Dates of Revised Documents (Drawings, Specifications, Sketches, Other):

- L-1 (dated 3/8/99)
- ASK-007 (dated 3/6/99)
- Specification Section 15010, Pages 1-9

This Bulletin is issued to define the technical scope of the revision in drawings and / or specifications for a contemplated Change Order. The work required by these revisions shall be in accordance with the general requirements of the Contract Documents. This Bulletin is neither a Change Order nor an authorization to proceed.

Prepared by:

First in Design Inc.

Architect

By:
John Doe

03/10/99

Date:

Released for Pricing by:

Bovis Management Group

Construction Manager

By:
Jane Doe

03/11/99

Date:

Chicago School Associates

Program Manager

By:
Bob Smith

03/11/99

Date:

(Approval is required from the Program Manager only if the potential cost exceeds \$10,000)



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CONTRACTORS PROPOSAL

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Note: Detailed breakdown of costs for each subcontractor and each trade performed by the General Contractor and documentation supporting any request for time extension must be submitted with this proposal form.

I. WORK OF SUBCONTRACTORS

<u>Subcontractor Firm Name</u>	<u>Trade</u>	<u>Cost</u>	<u>15% % Markup</u>	<u>Total</u>
Steve Jones Metal Guards	Window Guards	\$ 75,000.00	\$ 11,250.00	\$ 86,250.00
Super Mechanicals	Mechanical	\$ 24,000.00	\$ 3,600.00	\$ 27,600.00
Extra Strength Steel Fabricators	Steel Fabrication	\$ 15,000.00	\$ 2,250.00	\$ 17,250.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

(A) Total of Work by Subcontractors	\$ 131,100.00
(B) General Contractor's Overhead on Sub-Contractor (6% of Line A)	\$ 7,866.00
(C) Sub-Total {Line (A) + (B)}	\$ 138,966.00

II. GENERAL CONTRACTORS WORK

<u>Description of Work</u>	<u>Trade</u>	<u>Cost</u>	<u>12% Markup</u>	<u>Total</u>
Landscape as per L-1	Landscape	\$ 35,000.00	\$ 4,200.00	\$ 39,200.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

(D) Total of Work by General Contractor	\$ 39,200.00
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(E) Total of Work (General Contractor + Sub-Contractors) {Line (C) + (D)}	\$ 178,166.00
(F) Bond { % of Line (E)}	1.25% \$ 2,227.00
(G) Insurance { % of Line (E)}	0.25% \$ 445.00

III. PROPOSAL

(H) Total Cost For the Work of this Bulletin (Line E + Line F + Line G)	\$ 180,838.00
(I) Time Extension - Additional days requested	15

The Total Cost (Line E) and the Time Extension (Line F) represent all costs and additional time required to complete all aspects of the work included in this Bulletin. No additional costs or time extension related to this Bulletin will be requested by the contractor.

Prepared and Submitted for Approval by:

ABC Construction Company	Curly Joe, Sr.	03/21/99
Contractor	By	Date



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RECOMMENDATION FOR CHANGE ORDER

Contractor: ABC Construction Company 123 Anywhere Street Anyplace, IL 60000	Bulletin No: Project: CPS Tracking No: Architect:	3 New Streetside School xxxx-001 First in Design Inc.
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Explanation of Justification:

- 1 New guards as requested by the principal and not indicated in pre-design signoffs. These guards will protect the school from vandalism.
- 2 There was a conflict in the specification and the design team has negotiated an amicable cost settlement.
- 3 The Steel for the building was purchased prior to the selection of the mechanical equipment
- 4 Additional landscape is owner directed and exceeds the requirements of the City of Chicago landscape ordinance.

Recommended Change in the Contract Sum for the work of this Bulletin	Add	\$ 180,838.00
	Deduct ()	
Recommended Time Extension to complete the work of this Bulletin	(Days)	5

Prepared by:

First in Design Inc.
Architect
(Firm Name)
Approved by:

By:
John Doe

03/25/99
Date:

Bovis Management Group
Construction Manager
(Firm Name)

By:
Jane Doe

03/28/99
Date:



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BUDGET STATUS

Contractor: ABC Construction Company 123 Anywhere Street Anyplace, IL 60000	Bulletin No: Project: CPS Tracking No: Architect:	3 New Streetside School xxxx-001 First in Design Inc.
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A. Current Contract Status

	Contract Amount	Construction Budget	Completion Date
Award / Budget / Completion Date	\$ 7,285,000.00	\$ 7,850,000.00	4/15/99
Previously Approved Changes / Time Extension	\$ 245,000.00		14
Adjusted Amount / Current Request / Completion Date	\$ 7,530,000.00	\$ 180,838.00	4/29/99
Balance Available in Construction Budget	\$ 320,000.00		
Construction % Complete to Date			75%

B. Cost and Schedule Impact of this Bulletin

Bulletin No.	Cost	Time Extension (Days)	Completion Date
3	\$ 180,838.00	5	5/4/99

C. Cost and Schedule Impact of Bulletins Anticipated:

Description	Bulletin No.	Cost	Time Extension (Days)
Steel Revisions	5	\$ 25,000.00	14
Mechanical / Permit Issues	4	\$ 14,000.00	0
		\$ 39,000.00	14

D. Total Cost and Schedule Impact of Bulletins submitted to date (A + B)

Cost	Time Extension (Days)	Completion Date
\$ 425,838.00	19	5/4/99

Sufficient Funds are are not available in the construction budget to fund the bulletins submitted for approval

For Program Manager / CPS use only

Balance Available in the Project Contingency	\$ 320,000.00
Amount Recommended for transfer to Construction Budget from the Project Contingency	\$ 180,838.00
Balance to remain in the Project Contingency	\$ 139,162.00
Amount Recommended for transfer to Construction Budget from the Program Contingency	\$ -



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**DEPARTMENT OF OPERATIONS
CHANGE IN CONTRACT PROPOSAL FORM**

Contractor: ABC Construction Company 123 Anywhere Street Anyplace, IL 60000	Bulletin No: 3 Project: New Streetside School CPS Tracking No: xxxx-001 Architect: First in Design Inc.
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- A. Approval is recommended for the following:**
- 1 Add new window guards to 1st and 2nd Floor Windows.
 - 2 New starter switches for pumps.
 - 3 Support Steel needs to be modified to accommodate chillers.
 - 4 Provide additional landscape as indicated.

B. Justification of Change:

\$	132,000.00	1	4			Owner Directed
						Code Compliance
\$	30,000.00	2				Error / Omissions in Contract Documents
\$	18,838.00	3				Discovered or Changed Conditions
						Other

Explain Others below:

Change Order Request Number:	xxxx-1003
Original Contract Amount:	\$ 7,285,000.00
Previously Approved Change Orders:	\$ 245,000.00
This Change Order Proposal:	\$ 180,838.00
The contract duration change resulting from this proposal will be:	Add (Days) 5
The total contract duration change resulting from all change orders:	(Days) 14
Original Contract Completion Date:	4/15/99
Revised Contract Completion Date:	5/4/99

The undersigned has determined on behalf of the Board of Education of the City of Chicago with regards to this Contract Modification / Amendment / Change Order, that • the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or • that the change is germane to the original contract as signed, or • that the Contract Modification / Amendment / Change Order is in the best interest of the Board of Education of the City of Chicago. The undersigned further believes that the above described Contract Modification / Amendment / Change Order is authorized by law.

Construction Manager	Date	Program Manager	Date
			04/02/99
Program Management Director	Date	Tim Martin, Chief Operating Officer	Date
	04/02/99		04/03/99